

Institute of Nuclear Materials Management



50 YEARS OF NUCLEAR MATERIALS MANAGEMENT

51th Annual Meeting

July 11-15, 2010

**Marriott Baltimore Waterfront Hotel
Baltimore, Maryland**

Student Manual

Table of Contents

Page

Paper Submission Guidelines	3
Annual Meeting Registration	3
Student Orientation.....	4
Student Career Fair and Reception.....	4
J.D. Williams Student Paper Award.....	4
Robert J. Sorenson Memorial Scholarship Fund.....	4
Student Mentorship Program.....	5
Student Chapters.....	6
Student Membership	6
Contact Information	6

IMPORTANT DATES TO REMEMBER . . .

Due to INMM Headquarters

Abstract Submission Deadline	February 1, 2010
Changes to Abstracts, Speakers and Session Chairs	May 21, 2010
Speaker/Poster Presenter Registration	June 9, 2010
Additional Audiovisual Request	June 9, 2010
Final Paper Deadline	June 9, 2010

This manual is provided as an aide to speakers and poster presenters in preparing presentations, final papers and related matters. Compliance with the recommendations and requirements contained in this manual will ensure a highly successful INMM Annual Meeting with an accurate and complete record of the meeting in the *Proceedings of the Annual Meeting*.

INMM has made student outreach a number one priority and devotes concerted effort to encouraging student participation at the Annual Meeting. The Institute is committed to fostering the 'next generation' of young professionals in nuclear materials management.

This guide will help students to prepare for attending and participating in the INMM Annual Meeting as well as help foster a continuing relationship with INMM.

Paper Submission Guidelines

For those who will be presenting a paper at the Annual Meeting: **See the Speakers Manual on the INMM Web Site for full presentation details and follow the "Important Dates to Remember" schedule above.**

Remember the deadline for final paper submission is **JUNE 9**. Carefully read and follow the instructions for submitting papers in the Speakers Manual, found on the INMM Web Site. All papers accepted for oral and poster presentation at the 51st INMM Annual Meeting will be included in the *Proceedings of the 51st INMM Annual Meeting* that is published in CD format. All authors of posters and oral presentations are required to submit a full paper via the INMM abstract submission website. [Faxes and hard-copy papers will not be accepted.]

Individuals who fail to meet their commitment to provide a written paper will not have future submissions considered by the Technical Program Committee. Delinquent authors will be announced at the Annual Meeting.

NOTE: Late papers must receive advance approval from the Technical Program Committee Chair but will not be considered for the J.D. Williams Student Paper Award.

Annual Meeting Registration – due June 9, 2010

It is the responsibility of all speakers, session chairs and meeting attendees to register and pay the registration fee for the Annual Meeting according to the INMM policy and fee schedule. The registration fee covers the opening reception, awards banquet, Speakers Breakfast, all refreshments, meeting materials, *Proceedings*, and access to the exhibit hall. Students are required to register for at least one day even if you will be only be present for a shorter period to present a paper, observe, or officiate. We encourage all attendees to stay for the entire meeting to gain maximum benefit from this outstanding opportunity to hear the latest developments and meet the leaders in the nuclear materials management community. For more information about meeting fees, consult the Preliminary Program.

The registration fee must be paid by June 9, 2010, or regretfully the paper will be withdrawn from the program. The registration fee must be paid in full –purchase orders or onsite payments are not permitted. **ALL SPEAKERS AND POSTER PRESENTERS MUST PRE-REGISTER AND PRE-PAY.**

At the Annual Meeting

Student Orientation

Sunday, July 11 – 7:30 – 8:30 pm

The Student Orientation is designed to give students an overview of the annual meeting so they can maximize their educational experience and meet fellow student attendees. Each student will be matched with an experienced annual meeting mentor during the orientation. The mentor will attend various meeting activities with the student, advise on and suggest the most beneficial technical sessions and otherwise be available as needed to provide assistance and support throughout the duration of the annual meeting.

Student Career Fair and Reception

Wednesday, July 14 – 5:30 – 7:00 pm

The Student Career Fair and Reception will provide students in the nuclear materials management field a unique opportunity to meet with INMM's industry partners to explore career opportunities and allow one-on-one Q&A and in general build the 'next generation' of young professionals in this field.

J. D. Williams Student Paper Award

In 2003 the Student Award was officially named the J. D. Williams Student Paper Award to honor the memory of James D. Williams, INMM President in 2001-2002, for his energetic backing of young professionals and tireless support of the INMM to stimulate interest in, respect for, and proliferation of nuclear materials management principles. Students who enter this competition will be judged on their written papers and oral or poster presentations. Winners will be determined by judges composed of the Awards Committee and Technical Division Chairs or their designees. Cash prizes for first place (\$1,000), second place (\$500) and best poster (\$1,000) are awarded and announced during the Annual Meeting.

To qualify, students must:

- Be a full-time student in an accredited educational institution - part-time students do not qualify
- Have submitted an abstract by the submission deadline (**February 1, 2010**)
- Accept the speaking engagement or poster presentation
- Register for and attend the INMM Annual Meeting
- Submit a final paper no later than the established deadline (**June 9, 2010**) (no exceptions)
- Not have received a previous J.D. Williams Student Paper Award

Robert J. Sorenson Memorial Scholarship Fund

The Robert J. Sorenson Memorial Scholarship Fund (the Fund) is named in honor of a member of the Institute of Nuclear Materials Management (INMM), who passed away unexpectedly in 1998. His employer, Pacific Northwest National Laboratory (PNNL), and friends of the family graciously provided the seed money to initiate the Fund. The Fund is not constrained either legally or personally by any member of Mr. Sorenson's family or PNNL. They ask only that the funds be used to educate young people in a curriculum applicable to nuclear materials management.

Sorenson Scholarship Funds are distributed once a year to one applicant (unless the INMM Executive Committee determines otherwise). A chosen applicant may not apply again. The amount of the scholarship is \$1,000.00. The name of the recipient is announced each year at the INMM Annual Meeting.

An applicant must be an INMM member/student member or be sponsored by an INMM member. The applicant must be enrolled full time in a recognized college or university, preferably at least a junior in college or equivalent, and pursuing a degree applicable to nuclear materials management. Such curriculum would include but not be limited to physics, chemistry, engineering, mathematics, accounting, statistics, international studies, and business. First and second year students may be considered on a case by case basis. No qualified applicant will be discriminated against because of sex, race, country of origin, citizenship, or family income.

The applicant must supply INMM Headquarters a completed application form no later than April 1 to allow sufficient time for review by the Memorial Educational and Outreach Subcommittee, approval by the Awards Oversight Committee, approval by the Executive Committee, and preparation of a check by the INMM Treasurer.

Requirements:

In addition to the application form, the applicant must submit:

- An essay specifying his/her qualifications for the scholarship
- Proof of student status
- Two letters of recommendation, one of which should be a faculty member familiar with the applicant's qualifications and one from a non-family member

Return completed application and supporting documents to:

Institute of Nuclear Materials Management
Sorenson Scholarship Fund
111 Deer Lake Road, Suite 100
Deerfield, IL 60015 USA

Year Around Activities

Student Mentorship Program

Get Connected

The INMM Mentorship Program puts students and junior nuclear materials management professionals in touch with leaders in the field. Experienced INMM members are available to advise student and junior members about the nuclear materials management profession.

Students and junior professionals, who are INMM members, may access the Student Mentorship Program on the INMM Web Site after logging in at <http://www.inmm.org/scriptcontent/mentors.cfm>

Find a mentor based on:

- Field of interest
- Geographical location
- Organization

After potential mentors have been identified, the student or junior professional simply clicks on a name to obtain an e-mail contact.

INMM Student Chapters

INMM encourages students to form their own INMM chapter at universities where they reside. Student chapters are accorded the same status as standing chapters, including participation at the meeting of chapter heads at the Annual Meeting, plus an annual stipend of \$500. To get started in forming a chapter, visit the Chapter page on the INMM Web site at www.inmm.org for more information and then contact Mark Leek, Chair of the Student Activities Committee at mark.leek@pnl.gov.

Current Student Chapters:

Idaho State University
Mercyhurst College Student Chapter
Texas A&M Student Chapter
University of Michigan
University of Missouri-Columbia Student Chapter
University of Tennessee

Student Membership

An INMM Student Membership offers many benefits:

- Discounted membership rate of \$20 per year
- Discounted Registration Fees for educational seminars, topical workshops, and meetings
- Access to Nuclear Materials Management professionals through the INMM Mentorship Program
- Quarterly publication of Journal of Nuclear Materials Management

INMM Contact Information

INMM Headquarters:

111 Deer Lake Road
Suite 100
Deerfield, IL 60015
Tel: +1-847-480-9573
Fax: +1-847-480-9282
Email: inmm@inmm.org
Web site: www.inmm.org

INMM Student Activity Committee Chair:

Mark Leek
(206) 528-3289
mark.leek@pnl.gov

Annual Meeting Technical Program Committee Chair:

Charles Pietri
(708) 246-8489
cpietri@aol.com

INMM Technical Division Chairs are:

International Safeguards

Jim Larrimore
(858) 509-9604
larrimor1@cs.com

Materials Control & Accountability

Cary Crawford
Pacific Northwest National Laboratory
(509) 375-2090
pickettca@ornl.gov

Nonproliferation & Arms Control

Steve Mladineo
Pacific Northwest National Lab.
(202) 646-7868
steve.mladineo@pnl.gov

Packaging & Transportation

Steve Bellamy
Savannah River National Lab
(803) 725-1083
steve.bellamy@srnl.doe.gov

Physical Protection

David Lambert
Oak Ridge National Lab
(865) 576-8458
lambertld@ornl.gov

Waste Management

John Veilleux
Los Alamos National Laboratory
(505) 667-7434
veilleux@lanl.gov